



GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Date: -11.07.2022

Notice No:-GGDC/IQAC/2223/01

A meeting of IQAC will be held in the Principal's Chamber on 15.07.2022 at 2pm to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Implementation of the academic calendar 2022-23
3. Conduct of Certificate/ Add-on/Value added Courses
4. Observation of important dates
5. Discussion on MoUs and Collaborations
6. NIRF preparation

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11/07/2022

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, N.
Paschim Medinipur.

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11/07/2022

Dr. Piyali Mallick
Coordinator of IQAC

Government General Degree College
Coordinator (IQAC)
Kharagpur II, West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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G.G.D.C, Kharagpur - II
IQAC



Proceedings of the meeting of the IQAC on 15/07/2022 held in Principal's chamber at 2 pm.

1. ~~15~~ 15-07-2022

2. P. Mallick, 15/07/2022

3. ~~15~~ 15/07/2022

4. ~~15~~ 15/7/20

5. ~~15~~ 15.07.2022

6. Ramkrishna Ghosh 15-07-22

7. Aditi Banerjee. 15.07.22

With the consent of the Chairperson of IQAC, Co-ordinator of IQAC started the meeting. All the members present in the meeting discuss agenda one-by-one and resolved the following:

1. The minutes of the previous meeting were read out and confirmed.
2. Resolved that the conveners of college sub-committees conduct all the programs initiated by the college in compliance of the academic calendar so as to ensure the implementation of academic calendar.
3. Resolved that the department should initiate to conduct certificate / Add-on / value added programs for students.
4. Resolved that the convener of the Cultural Sub-Committee observes important dates throughout the year in the college.

5. Resolved to take MoUs from other colleges to collaborate each other in educational projects in areas of mutual interest.
6. Resolved that Prof. Ramkrishna Ghosh, Secretary of Teachers' Council will proceed to collect data for NIRF submission. In this connection, the college authority is requested to inform college-office regarding the smooth supply of data ask for by Prof. Ghosh.

The meeting ended with a vote of thanks to the members.



Officer-in-charge
Govt. General Degree College
Kharagpur-II, Medinipur
Paschim Medinipur-751149

P. Mukherjee
Co-ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal





GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/02

Date: -06.02.2023

A meeting of IQAC will be held in the Principal's Chamber on 10.02.2023 at 3pm to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Scrutinize of CAS files
3. Schedule date for Promotion meeting
4. Update of Service Book

06/02/23

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Medpur
Paschim Medinipur-721149

P. Mallick, 06/02/2023
Dr. Piyali Mallik
Coordinator of IQAC
Government General Degree College
Kharagpur

Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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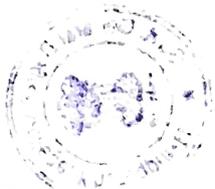


Proceedings of the meeting of IQAC, held in Principal's Chamber on 10/02/2023 at 3 pm.

1. ~~10/02/2023~~ 10/02/2023
2. P. Mallick, 10/02/2023
3. J. A. 10/02/2023
4. Bath - 10/2/2023
5. ~~10.02.2023~~ 10.02.2023
6. ~~Phosh~~ 10-02-23
7. Aditi Banerjee, 10.02.23

With the consent of the Chairperson of IQAC, Co-ordinator of IQAC started the meeting. All the members present in the meeting discuss agenda one-by-one and resolved the following:

1. The minutes of the previous meeting were read out and confirmed.
2. Resolved to complete the process of scrutinize of two CAS files for the promotion of Dr. Sunil Kumar Bhanja, Department of Chemistry and of Dr. Debasree Ghosh, Department of Physiology.
3. Resolved to schedule one fixed date for the promotion of both Dr. Bhanja and Dr. Debasree Ghosh.
4. Resolved that the Service Books of Dr. Bhanja and Dr. Ghosh will be updated regarding promotion.



under CAS.

The meeting ended with a vote of thanks to the members.

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madhy
Paschim Medinipur-721149

P. Mallick
Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal





GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/03

Date: -01.03.2023

A meeting of IQAC will be held in the Principal's Chamber on 05.03.2023 at 12noon to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Enrichment of college library
3. Introduction of Honours Courses in Mathematics
4. Tree Plantation
5. Medicinal Garden

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01.03.2023

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

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01/03/2023

Dr. Piyali Mallick
Coordinator of IQAC

Government General Degree College

Kharagpur II
Coordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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G.G.D.C., Kharagpur II
IQAC



Proceedings of meeting of IQAC, held in Principal's Chamber on 05/03/2023 at 12 noon.

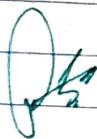
1. ~~1~~ 05/03/23
2. P. Kallick, 05/02/2023
3. ~~3~~ 05/03/2023
4. ~~4~~ 5/3/23
5. ~~5~~ 05.03.23
6. ~~6~~ 05-03-23
7. Aditi Banerjee. 05.03.23

With the consent of the Chairperson of IQAC, the Co-ordinator of IQAC started the meeting. All the members present in the meeting discuss agenda one-by-one and resolved the following:

1. The minutes of the previous meeting were read out and confirmed.
2. Resolved to enrich the college Library via increasing the collection of e-resources.
3. IQAC strongly recommended to introduce Honours Course in Mathematics.
4. Resolved that NSS cell will go for a tree plantation programme in the college campus for making the campus green.
5. Resolved that the Department of Botany will

take the responsibility to grow a medicinal garden in the college campus.

The meeting ended with a vote of thanks to the members.



Officer-in-charge
Govt. General Degree College
Kharagpur-II, Midpur
Paschim Medinipur-721149

P. Mallick
Co-ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal





GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/04

Date: -04.06.2023

A meeting of IQAC will be held in the Principal's Chamber on 07.06.2023 at 12 noon to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Preparation of Academic calendar for the academic session 2023-24
3. LCD based class room
4. Class room in top floor with AC facilities

04/06/23

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II
Officer-in-charge
Govt. General Degree College
Kharagpur-II, Medinipur
Paschim Medinipur-721149

P. Mallick, 04/06/2023
Dr. Piyali Mallick
Coordinator of IQAC
Government General Degree College
Kharagpur II
Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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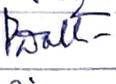
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GGDC, Kharagpur II
IQAC



Proceedings of the meeting of IQAC, held at Principal's Chamber on 07/06/2023 at 12 noon.

1.  07/06/23.
2. P. Mallick, 07/06/2023
3.  07/06/2023
4.  7/6/2023
5.  07.06.2023
6.  07-06-23
7. Aditi Banerjee 07.06.23

With the consent of the Chairperson of IQAC, the Co-ordinator of IQAC started the meeting. All the members present in the meeting discuss agenda one-by-one and resolved the following:

1. The minutes of the previous meeting were read out and confirmed.
2. Resolved to prepare academic calendar for the academic session 2023-24. Dr. Aditi Banerjee will take the responsibility in this connection, following Vidyasagar University.
3. IQAC requested the college authority to convert one class room in 2nd floor into LCD based to cope up with the modern demand.
4. IQAC requested the college authority

to install AC machines in some/all ~~of~~ class rooms in the top floor of the college building.

The meeting ended with a vote of thanks to the members.



Officer-in-charge
Govt. General Degree College
Kharagpur-II, Medinipur
Paschim Medinipur-721149

P. Mallick

Co-ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal





GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/05

Date: -12.06.2023

A meeting of IQAC will be held in the Principal's Chamber on 16.06.2023 at 12 noon to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Feedback (from students) analysis
3. Action taken

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

Dr. Piyali Mallick
Coordinator of IQAC
Government General Degree College
Kharagpur II

Assistant Professor (Dept. of Mathematics)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149 West Bengal

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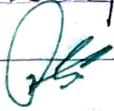
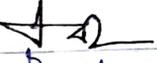
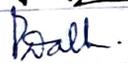
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A meeting of IQAC was held on June 16, 2023 in the Principal's chamber at 12 noon.

Members present :

1. 
2. P. Mallick
3. 
4. 
5. 
- 6.
- 7.

Minutes : IQAC co-ordinator read the resolutions of the previous meeting and confirmed.
A total number of 113 feedback forms from the students of 6th semester were collected.
Dr. Sonia Mondal of the department of Mathematics made pie chart of those feedbacks. All the members present in the meeting discussed each feedback. The IQAC coordinator interacted with others on a one-to-one basis and also mentioned the points that required attention.

Resolutions :

The detailed feedback analysis will be done and action will be taken on the feedback analysis report.



P. Mallick
Co ordinator (IQAC)
Government of West Bengal
General Degree College, KGP-II



GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/06

Date: -16.06.2023

A meeting of IQAC will be held in the Principal's Chamber on 23.06.2023 at 12 noon to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Feedback (from teachers) analysis
3. Action taken

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

Dr. Piyali Mallick
Coordinator of IQAC
Government General Degree College
Kharagpur II

Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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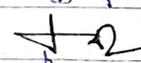
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Government General Degree College, Kharagpur
Internal Quality Assurance Cell



A meeting of IQAC was held on 23.06.2023 in the Principal's chamber at 12 noon.

Members present :

1. 
2. P. Kallick
3. 
4. 
5. 

Minutes : IQAC co-ordinator read the resolutions of the previous meeting and confirmed.

Feedback forms on the academic performance and ambience of our institution from the teachers were collected. Dr. Sonia Mondal, Department of Mathematics, made the pie chart of those feedbacks. The IQAC chairperson and co-ordinator ^{had} met the teachers on a one-to-one basis, before [^] the meeting started. All the members present in the meeting discussed the points that required attention.

Resolutions :

The detailed feedback analysis will be done and action will be taken depending upon the feedback analysis report.



Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

P. Kallick

Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal



GOVERNMENT GENERAL DEGREE COLLEGE, KHARAGPUR – II

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Conduction of IQAC meeting

NOTICE

Notice No:-GGDC/IQAC/2223/07

Date: -23.06.2023

A meeting of IQAC will be held in the Principal's Chamber on 29.06.2023 at 12 noon to discuss the following agenda.

All the IQAC members are requested to attend the meeting.

Agenda:

1. Confirmation of the minutes of the previous meeting
2. Feedback (from alumni students) analysis
3. Action taken

Dr. Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur II
Officer-In-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

P. Mallick
Dr. Piyali Mallick

Coordinator of IQAC
Government General Degree College
Kharagpur II
Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal

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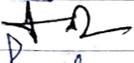
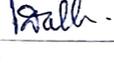
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Government General Degree College, Kharagpur-II
IQAC



A meeting of IQAC was held on 29th June 2023 in the Principal's chamber at 12 noon. IQAC co-ordinator read the resolutions of the previous meeting and Members present : Confirmed.

1. 
2. P. Mallick
3. 
4. 
5. 
- 6.
- 7.

Minutes :

Feedback forms on the academic performance and ambience of our institution from the alumni students were collected. Dr. Mousumi Dutta of the department of Physiology, made the bar diagram of those feedbacks. All the members present in the meeting discussed each feedback and noted the points that required attention.

Resolutions :

The detailed feedback analysis will be done and action will be taken depending on the feedback analysis report.



Officer-in-charge
Govt. General Degree College
Kharagpur-II, Madpur
Paschim Medinipur-721149

P. Mallick

Co-ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur 721149, West Bengal



GOVERNMENT GENERAL DEGREE COLLEGE AT KHARAGPUR-II
INTERNAL QUALITY ASSURANCE CELL (IQAC)
AMBIGERIA, MADPUR, PASCHIM MEDINIPUR-721149, WEST BENGAL

Action Taken Report 2022-23

Based on the IQAC minutes/resolutions 2020-21 for quality enhancement the following action had been taken by the IQAC.

- Academic calendar for the academic year 2022-23 was implemented successfully.
- The departments of Physiology, Botany, Mathematics, History, Bengali had successfully conducted Certificate/Add on/Value added courses in collaboration with IQAC.
- The Cultural sub-committee arranged various programs in order to observe the important dates throughout the year in the college.
- MoU was signed with Jhargram Raj College to collaborate each other in educational projects in areas of mutual interest on 16.03.2023 for five years. Another three MoUs with Jhargram Raj College (Girl's Wing), Government General Degree College, Lalgah and Gopiballavpur -II were signed for three years on 31.01.2023.
- NIRF 2023 participation was successfully done.
- Promotion meeting for CAS of Dr. Sunil Kumar Bhanja, Assistant Professor, Department of Chemistry and Dr. Debosree Ghosh, Assistant Professor, Department of Physiology was held on 18.05.2023.
- Service Books of Dr. Sunil Kumar Bhanja, Assistant Professor, Department of Chemistry and Dr. Debosree Ghosh, Assistant Professor, Department of Physiology were updated regarding promotion.



- Collection of e-resources had been increased to enrich the college library.
- NSS cell organized tree plantation programme in the college campus throughout the year
- Botany department had taken an initiative to grow a medicinal garden in the college campus.
- Academic calendar for the academic year 2023-24 was prepared by following academic calendar 2022-23 of Vidyasagar University.
- Necessary steps had been taken to convert one class room in second floor into LCD based class room.
- Discussion was made on AC facilities into the class rooms in third floor.

Dr.Partha Sarathi Singha
Officer-in-Charge
Government General Degree College
Kharagpur-II

Officer-in-charge
Govt. General Degree College
Kharagpur-II, Medinipur
Paschim Medinipur-721149

P. Mallick
Dr.Piyali Mallick

Coordinator of IQAC
Government General Degree College,

Kharagpur-II
Co ordinator (IQAC)
Government of West Bengal
Govt. General Degree College, KGP-II
Paschim Medinipur-721149, West Bengal